# **Assynt Development Trust Limited**

### Minutes Board Meeting Tuesday 26<sup>th</sup> July 2022, 4.00 – 6.00pm Lochinver Village Hall and Zoom

Present: Willie Jack, Nigel Goldie, Marianne Hutchison in person with Boyd Alexander via Zoom In Attendance: Adam Pellant Apologies: Ewen McLachlan Conflicts of interest: None		Action
	Minutes of Board meeting of 24 <sup>th</sup> May 2022  The minutes of 24 <sup>th</sup> May 2022 were approved as an accurate record of proceedings	Agreed
2.	Matters arising (not addressed elsewhere on the agenda) There were no matters arising.	Noted
3.	Governance	
	The board noted that last month WJ had advised Trust directors and staff of his decision to stand down from his role as chair and as a director of the Trust at the AGM in September 2022. The discussion centered around the need to strengthen the board by seeking further board directors now as well as from the AGM. The chair of the Trust is appointed by the board at the first board meeting following the AGM.	Noted
	NG and BA had a preliminary discussion with WJ about possible new directors. Following on from this NG had discussed possible interest with several individuals. In the first instance Iain MacLeod had agreed to join the board as a co-opted director and the board agreed. NG to follow this up with IM. Several other individuals names were put forward and both NG and MH agreed to follow these up.	NG/ MH
	It was suggested that the Trust should make it really easy for people to join as members eg by clicking on a link in an email or on FB. It was thought that if people share on email or FB that this endorses and strengthens the Trust. It was suggested that the annual £1 membership fee, which is never collected, is either paid by the Trust on behalf of members or the M&A's of association are amended at the AGM to remove the charge. In future the board needs to agree if directors should individually have an area of interest (maybe even expertise) eg The Glebe Housing project, The Food Larder, The Mission etc.	Noted
	The board agreed that BA should become a signatory on all the Trusts RBS bank accounts	Agreed
ŀ.	Finance & Business	
	<ul> <li>a) Finance reports for January to June 2022 – Papers 3 -5</li> <li>1. Monthly report attached from Edwin with actuals for the half year to 30<sup>th</sup> June 2022</li> <li>2. The board noted that Edwin de Jong had advised the Trust that he would be standing down from his role as director and Treasurer as of 31<sup>st</sup> December 2022. The board thanked Edwin for all the time, energy and experience he had given to the role over the past few years.</li> </ul>	Noted Noted

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#### b) Assynt Resilience Group 1. Food Larder update The Larder is now regularly receiving £100 donations monthly and spending at least that Noted amount monthly with Williamsons Food Delivery The Trust recently completed an application for a Tesco Community Grant Noted c) HIE Monthly reports and financial claims – Papers 6-8 Report from AP & EM to HIE for May and June 2022 with claims for reimbursement plus a new Noted quarterly report to HIE to end May 2022 5. **Development** a) Assynt Glebe, Lochinver – Paper 9-10 The tender scoring process was completed on 6<sup>th</sup> July and although the preferred contractor has been chosen the funding has to be agreed with HC and SG. During the meeting WJ received an МН email from CHT advising that the process would be discussed soon with HC. MH will follow this up with HC. b) Cludgie Motorhome Waste Project AP Update on SW processes. A track inspection is planned for Thursday 28<sup>th</sup> July which will hopefully allow the funders to agree the last tranche of funding which will allow the contractors ΑP final bill to be paid. c) Crown Estate Scotland - CES Partnership Fund - Paper 11-14 The deadline for submission of the Strategic Outline Business Case was 8<sup>th</sup> June and AP submitted Noted the attached papers for consideration. d) Achmelvich Car Park and Toilet Project - Paper 15 Meetings with HC held on 28<sup>th</sup> June and 26<sup>th</sup> July (immediately prior to the board meeting). The project is being effectively run as a HC project with support and encouragement from ADT. The WJ/ AP introduction of compulsory charging charges with enforcement will allow HC to take out a loan based on future earnings. Together with funding from the Rural Tourism Infrastructure Fund, Coastal Communities Fund and Place Based Investment fund, the project could potentially be deliverable. The next meeting is on 23<sup>rd</sup> August. e) Stoer School – Paper 16-17 Consultation was held on Wednesday 25th May 3-7pm at Stoer School. Summary of survey responses attached together with letter received from Assynt Crofters Trust around 20<sup>th</sup> June. The board agreed to discuss possible 'business planning' for the 3-4 most popular /least un-popular WJ/ CHT options. This will be discussed further with HC and CHT. The board agreed to publish the survey results soon. A draft reply to ACT will be sent round the board for consideration. f) Rural Land Use Partnership - Papers 18-20 £20,000 received from HC towards Natural Capital Audit costs. The balance of £22,600 has been ΕM requested from SWT. The invoice from SLR consulting is for £42,600 $\,$

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g) Seaweed farming Paper 21 Consultation planned for 27 <sup>th</sup> & 29 <sup>th</sup> July. The feasibility study should be completed are in a few months time.	nd published EM/ AP
6. Culag Park Update	
Lochinver FC have expressed how happy they are with the condition of the pitch The Games Cttee have 'moved in' to get the park ready for Games Day	Noted
7. Discover Assynt	
a) Walking guide to Assynt & Coigach	
This month ADT received £392.44 royalties for sales of the book in the second quarter	of 2022 Noted
8. AOB	
It was suggested that the remaining wooden display plinths (from the old Visitor Centre curstored at the back of the Mission) were offered to the Mens shed group.	rrently AP
9. Proposed dates of next meetings:	
6:00pm 22 <sup>nd</sup> September 2022 Board meeting	Noted
7:00pm 22 <sup>nd</sup> September 2022 AGM	

Signed as an accurate record of proceedings

Willie Jack

Chair 3<sup>rd</sup> August 2022